



**Minnesota School Nutrition
St. Cloud River's Edge Convention Center
August 6, 2024**

DRAYAGE INFORMATION & SHIPPING INSTRUCTIONS

Cenaiko Expo has been contracted to handle all Advance Warehouse and Material Handling needs for the Minnesota School Nutrition on August 6th, 2024 at the St. Cloud River's Edge Convention Center. Attached is the order/payment form needed for the services we provide. Please read through them and feel free to contact Hilary at 763-755-8111 if you have any questions.

- Freight should be scheduled to arrive at the Advance Warehouse **no later** than Wednesday July 31st, which is 3 business days prior to booth set-up on Monday August 5th, 2024.
- **The attached Shipping & Material Handling Order Form must be completed in full and received by Cenaiko Expo PRIOR to delivery of freight.** If you do not submit paperwork in advance, you have incomplete shipping labels or late deliveries, it can result in **delayed/refused** shipments or additional fees. We ask that this form be emailed to us at shipping@cenaikoexpo.com prior to, or immediately upon shipping of your freight.
- **Advance Warehouse** freight should be labeled and shipped to the following address:
SHIP TO: Cenaiko Expo, Inc.
(MN School Nutrition)
(Name of Company Exhibiting and Booth #)
9697 East River Rd. NW
Coon Rapids, MN 55433
- **Show Site Freight** directly to the conference site **must not arrive prior to Monday August 5th!**
Label shipments as follows:
SHIP TO: River's Edge Convention Center
(MN School Nutrition)
(Name of Company Exhibiting and Booth #)
10 – 4th Ave. S
St. Cloud, MN 56301
- Outbound shipments from the show must be labeled and ready for pick-up; we are not responsible for unlabeled shipments left in booth by the exhibitor. Where carriers fail to pick up shipments, Cenaiko Expo reserves the right to re-route such shipments to the Cenaiko warehouse; the exhibitor will be charged accordingly for this service.
- Your large Freight must be properly packaged on usable pallets. The packages/pallets must not exceed 82" tall or wider than 68". Packages/Pallets bigger than that will not fit through loading dock doors.

All forms need to be completed with pre-payment information and submitted to Cenaiko Expo for freight to be handled. We look forward to working with you and appreciate your business.

Hilary Dahlen
Cenaiko Expo
763-755-8111