# **MSNA Election**



### **MSNA Voting Process**

- To be eligible to vote, you must be a SNA/MSNA member in good standing as of March 30, 2022.
- You must enter a valid SNA ID number to be qualified to vote.
- You may only vote once.
- Voting will be conducted May 1-15, 2022. MSNA will be conducting the election through online voting, via a Survey Monkey link that will be emailed to all MSNA school members (no Industry members are eligible).
- When the election opens on the morning of May 1, you should look for an email sent from Survey Monkey. If you don't receive the initial email in your inbox, first check your "spam," "clutter" and "other" folders.
- If you still can't find the email? Don't give up—there are some simple steps to get what you need to participate in this important election.
  - It's possible you did not have a valid, individual email address in your SNA record as of March 30th or, you might have changed your email since last updating your member profile, or you might have a shared email address with other members of your cafeteria or district.
  - Here is what you can do:
  - Update your email address by visiting <u>SNA</u>.
  - o Click on the red "Login to my account" button. Once logged in, check that your member profile includes an accurate, individual email address that is unique to you (or your family).
  - If your email address was inaccurate or missing, or if the information was correct but you still didn't receive the election email, please contact the MSNA office at 320-251-2344 or msna@fusionLP.org to assist you.

# **Rules/Qualifications**

\*\*\*As we get ready for the election, we want to help you understand how MSNA members are eligible to have their names included on the ballot, as well as what rules govern the election.

What is the Leadership Development Committee? The LDC is composed of: the most Immediate Past MSNA President\*-who serves as chair, two chapter presidents or vice presidents appointed by the current president, and the two members elected by the membership. The elected members serve a two-year term, and the chapter presidents serve a one-year term. All members of the LDC must be members in good standing and be employed in an eligible field. Once a slate of officers is completed, the LDC Chair sends the slate to the Executive Board. \*In 2022, the immediate past President was not able to serve. The 2020 past President served as LDC chair instead.

Who is eligible to have their name on the ballot? All candidates for office must be members in good standing-must maintain SNA/MSNA membership and have been a member for a minimum of two years immediately preceding nomination.

What are the qualifications to run for office? All candidates must have demonstrated leadership ability by serving on the MSNA Executive Board, a local chapter board or a standing committee.

What does the LDC members do to find members to run for office? The LDC uses a roster of names compiled of members who have served on committees, chapters and the executive board. Those names are verified they have met all the eligibility requirements and then are contacted by a LDC Member. A tracking log is kept of who has been contacted and their response.

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### What happens if multiple nominations for office occur?

It is possible that there are multiple nominees and the LDC will hold an interview session that will score each member and then determine the two candidates for office.

### Can a current appointed board member run for an elected office?

Yes, they will meet the criteria and can have their name placed on the ballot.

#### What do candidates need to run for office?

To run for office of Vice President and/or Secretary Treasurer:

- Member will need district approval. This is so the district understands the time commitment needed to be on the board.
- Member must sign a receipt form that they read and acknowledge MSNA's Conflict of Interest Policy, Anti-Trust Policy, and Whistle Blower Policy.
- Candidate must agree to an interview prior to being placed on the ballot should the need arise due to many applicants for the same position.
- Send in a bio and headshot for the website and newsletter.